

February 23, 2022

The Regular Board Meeting of the Board of Commissioners for Island Hospital was called to order by Commissioner Iversen at 1:00 pm on February 23rd in the Cypress Room of Island Hospital.

Due to the ongoing COVID 19 Pandemic a WebEx option was available for the Regular Board Meeting.

Those present were Commissioners Warren Tessler; Jan Iversen, Lynne Lang, PhD, Paul Maughan, PhD and Chip Bogosian, MD. Also present were Elise Cutter, CEO; Jason Hogge, MD CMO Carol Northup, RN CCO, Julie Norton Stewart, CFO; Kim Graf, Executive Business Partner.

Not present: Dr. Rob Carter, COS,

Public Comment:

No Public Comments were made

Action Items Completed:

The following ACTION Items have been completed:

- Add Employee and Provider Engagement Survey results to organizational objectives

CONSENT AGENDA:

After review and discussion, Commissioner Lang made a motion to approve the Consent Agenda with the noted revision that Commissioner Iversen closed the Working Board Meeting on January 12th not Commissioner Tessler. Commissioner Bogosian seconded the motion. Commissioners Bogosian, Iversen, Lang, Tessler and Maughan all voted aye and the motion carried.

BOARD QUALITY & PATIENT SAFETY REPORT

Medical Staff Meeting Summaries:

Dr. Hogge provided brief updates on the following Medical Staff Committees:

- Department of Surgery: Staffing, COVID Protocol, Quality Dashboard and Action Items.
- QA Committee: Open Audits, Completed Audits, Deficiencies and Action Items.
- Department of Medicine: CKD-EPI 2021 Race Free eGFR calculation, Ordering COVID & Influenza testing, New Oral Medication for COVID Treatment and Action Items
- Credentials: Initial Appointments and Action Items

Credentials:

After review and discussion, Commissioner Bogosian made a motion to approve the Credentials list as presented. Commissioner Lang seconded the motion. Commissioners Bogosian, Iversen, Lang, Tessler and Maughan all voted aye and the motion carried.

Quality Management Oversight Committee:

Anita McCoy provided an update and remarked on the corrective action plans on the following:

- Medication Errors and Adverse Drug Reactions-Pharmacy is evaluating processes to improve the capture percentage for errors and reactions.
- Medication Scanning Compliance: Goal 100%
- PACU Medication Discontinuation: New workflow implementation
- Pain Management: Care plan modification in ACU/ICU and L& D.

Financial Update:

The February financial report will be provided at the March 9th Working Board Meeting.

Administration Update:

Elise commented on new employees in the month of February 2022 and was pleased to share that Island Health will be onboard three (3) physicians in the month of March: Bob Wilson, MD – Island Primary Care Orcas, Valerie Horn, DO-Pediatrician and Charles Kotal MD-Island Primary Care 24th Street. There was a brief review of the ongoing provider recruitment efforts.

The Basket of Goodwill was passed from the Emergency Department to Diagnostic Imaging. The Employee Wellness Committee selected Angie Sage, HR and Amanda Phillip, Dietician, as Employee Wellness Committee Members of the Year.

Carol Northup shared a patient experience from an Emergency Department patient.

There was a brief reminder of the 2nd installment of the Employee Retention Bonus which will be paid in the February 25th payroll checks.

Elise remarked on the Courageous Care Corner located on the Island Health Intranet. This program recognized the great work of Island Health staff through stories of Courageous Care witnessed at Island Health staff.

Elise reviewed the Organizational Objectives for Q1:

- Explain who we are – refresh the brand/logo – Launched 1/26/22
- Establish our 2022 organizational goals – Board Approved 2/9/22
- Complete the mission, vision, values process - Board Approved 2/9/22 rollout to launch 3/7/22

- Establish routine communication plan internally/externally – Monthly communication began 1/28/22
- Recast 2022 capital budget for reinvestment in equipment and facilities-Q1 capital release process.
- Begin space planning project with a focus on supporting current specialty practices –Bi-weekly Space Planning Meeting in process.

The Purpose, Values and Focus launch will be conducted the week of March 7th-10th. Phase 1, all staff are encouraged to attend one in person launch session to be held in the Overflow Café. Phase 2, department leaders to review Purpose, Values and Focus in a department staff meeting during the month of March. Phase 3, an online NetLearning module to be completed by staff and a Purpose, Values and Focus celebration during Hospital Week in May.

Elise remarked on the development of the leadership teams 2022 SMART Goals which will align with the 2022 Organizational Goals.

There was a brief review of COVID Metrics for State and County.

Dr. Hogge reviewed the Paxlovid and Molnupiravir outpatient medications which have been approved by the FDA for treatment for COVID remarking that these medications can be found at retail pharmacies in the local area.

Elise remarked on a recent conversation with Matt Ellsworth, Executive Director Association Washington Public Hospital Districts (AWPHD). Matt Ellsworth will attend the March 9th Working Board Meeting and provider an overview of AWPHD. Elise commented on the various services and training opportunities available for administrator and Board development.

Commissioner Tessler inquired on supply chain for COVID testing and PPE. Elise shared that the PAR levels are reviewed daily and it was noted that there are no issues with testing or PPE supplies.

New Business:

IHF: Janie Crane, Foundation Director, provided updates 2020 Impact Report, Spring Appeal for National Doctor's Day, Gala of Hope to be held on Saturday, April 16th.

Community Relations & Marketing: Laura Moroney, Director Marketing and Community Relations, remarked on 2021 patient email newsletter metrics, 2022 Health Education Classes and Screenings, 2021 Volunteer Services update.

March Board Calendar: March Board Calendar was approved as presented.

Executive Session:

Commissioner Iversen announced that we will be holding an Executive Session to review selection of site and acquisition of a real estate purchase when public knowledge would cause a likelihood of increased price. RCW 42.30.110 (1)(b). We expect the session to sixty (60) minutes in length.

At the end of the Executive Session we do not expect action to be taken and therefore will not reconvene.

Action Item:

- March in person Med Staff Meeting location
- Reschedule Finance Committee to March 7th

ADJOURNMENT:

There being no further business, Commissioner Iversen called for the meeting to be adjourned at 2:10pm.

Jan Iversen President/Commissioner

Chip Bogosian, MD Secretary/Commissioner

Paul Maughan, PhD Commissioner

Warren Tessler Commissioner

Lynne Lang, PhD, Commissioner