

December 21, 2022

The Regular Board Meeting of the Board of Commissioners for Island Health was called to order by Commissioner Iversen at 12:00 noon on December 21<sup>st</sup> in the Cypress Room of Island Health

A WebEx option was available for the Regular Board Meeting.

Those present were Commissioners Jan Iversen, Warren Tessler, Lynne Lang, PhD, Paul Maughan, PhD and Chip Bogosian, MD. Also present were Elise Cutter, CEO, Julie Norton Stewart, CFO, Tammy Needham, DNP, CCO, Briana Alzola, Anacortes American (WebEx), and Deanna Marshall, Executive Assistant.

Not present: Rob Carter, DO COS, Jason Hogge, MD, CMO

**Public Comment:**

No Public Comments were made

**Action Items Completed:**

**CONSENT AGENDA:**

After review and discussion, Commissioner Lang made a motion to approve the Consent Agenda. Commissioner Iversen seconded the motion. Commissioners Lang, Iversen, Tessler, Bogosian, and Maughan all voted aye and the motion carried.

**Board Quality and Patient Safety**

**Medical Staff Meeting Summaries:**

Elise gave a brief update in regards to the Credentials, P&T, Department of Surgery, and the Department of Medicine Committees.

**Credentials:**

After review, Commissioner Iversen made a motion to approve the Credentials list as presented. Commissioner Lang seconded the motion. Commissioners Bogosian, Tessler, Lang, Iversen, and Maughan all voted aye and the motion carried.

**Quality Management Oversight Meeting:**

Anita presented a brief synopsis of the quality management oversight meeting in December. Anita present 7 Environmental management projects that took place in the year 2022. She gave a summary of the safety walk findings, radiation protection program, and the emergency preparedness.

Jan Iversen, on behalf of the Board, thanked Anita for all of her hard work over the years that she has served Island Health. Anita announced Jon Scallan will lead Island's quality team in the New Year 2023.

## **Financial Update:**

Commissioner Iversen congratulated the finance staff for all their hard work with budgets. Commissioner Tessler added that this upcoming year presents itself with challenges, but is very hopeful. There will be positive trending with the operating margins and utilization management.

Financial Statement Review: Julie Stewart reported on the November 2022 financial statements with the Committee and highlighted the following as significant items:

- Net revenue exceeded budget by 6.4%
- Expenses exceeded budget by 13.5% mostly due to contract labor
- Net operating margin was -6.9% compared to a budget of -0.3%
- Cash and cash equivalents increased by \$1.7 million over the prior month
- Current liabilities decreased \$2.25 million from the prior month
- Fund balance increased by \$307,000

**Resolution 2022- 2050 Petty Cash** - After review of resolution 2022-2050 which updated the list of leaders responsible for petty cash drawers, Commissioner Bogosian made a motion to approve the Regular Board meeting dates and Commissioner Lang, PhD seconded the motion. Commissioners Bogosian, Tessler, Lang, Iversen, and Maughan all voted aye and the motion carried.

**Resolution 2022-2051 Treasurer-** After review of resolution 2022-2051 which updated the authorized personnel for the County Treasurer, Commissioner Maughan made a motion to approve the Regular Board meeting dates and Commissioner Iversen seconded the motion. Commissioners Bogosian, Tessler, Lang, Iversen, and Maughan all voted aye and the motion carried.

## **Administration Update:**

Tammy Needham shared an emotional patient story that demonstrated the compassion and love Island has for the community.

## **Operational Update:**

Elise Cutter announced that senior leadership is working with Jon Scallan on the 2023 hospital quality goals. There will be a Special Board in January to approve and adopt the 2023 hospital goals.

## **New Business:**

**Community Health Needs Assessment and Implementation Plan:** Elise reviewed the Community Health Needs Assessment and Implementation Plan with the Board for their approval. After review, Commissioner Iversen made a motion to approve the Community Health Needs Assessment Implementation Plan. Commissioner Lang seconded the motion. Commissioners Bogosian, Tessler, Lang, Iversen, and Maughan all voted aye and the motion carried.

**Island Hospital Foundation:** Janie Crane provided an update on donations collected within the year of 2022 saying that Island collected over \$3 million all thanks to grateful patients. Janie invited the Commissioners to the Gala of Hope happening on April 20<sup>th</sup>, 2023.

**Resolution 2022-2049 Board Meetings:** The board reviewed the scheduled Regular Board dates for the year 2023. After review, Commissioner Lang made a motion to approve the Regular Board meeting dates and Commissioner Bogosian seconded the motion. Commissioners Bogosian, Tessler, Lang, Iversen, and Maughan all voted aye and the motion carried.

**Commissioner Calendar:** Commissioner Committee Calendar and January calendar was presented.

**Action Item:**

No action items.

**ADJOURNMENT:**

There being no further business, Commissioner Iversen called for the meeting to be adjourned at 1:15pm.

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Jan Iversen Commissioner

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Chip Bogosian, MD President/Commissioner

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Paul Maughan, PhD Commissioner

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Warren Tessler Commissioner

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Lynne Lang, PhD, Secretary/Commissioner