

January 12, 2022

The Working Board Meeting of the Board of Commissioners for Island Hospital was called to order by Commissioner Iversen at 12:00 pm on January 12th in the Cypress Room of Island Hospital and via WebEx.

Due to the ongoing COVID 19 Pandemic the Working Board Meeting was conducted via WebEx.

Those present were Commissioners Warren Tessler; Jan Iversen, Lynne Lang, PhD, Paul Maughan, PhD and Chip Bogosian, MD. Also present were Elise Cutter, CEO; Carol Northup, RN CNO, Dr. Jason Hogge, CMO, Kim Graf, Administration and Briana Alzola Anacortes American.

Present via WebEx: Julie Stewart, CFO

Not Present: Dr. Rob Carter, COS

Public Comment:

No Comments

Action Items Completed:

- Letter of Recognition to Birth Center
- Letter of Appreciation for Ann Meyers

Introduction:

Elise introduced Marcy Shimada, Practice Administrator and Patty Codd, Director of Results Management and expanded on the positions and duties of these two new roles at Island Hospital. Marcy expanded on her personal and professional background. All welcomed Marcy to the Island Hospital Leadership Team and congratulated Patty on her new role.

Community Relations & Marketing Update:

Laura Moroney provided an update on the project to refresh the Island Hospital name to Island Health and introduce the new logo. She played a video that will be shared with staff which expands on the purpose of the refresh project. The video will be posted on the Intranet and emailed to staff to view.

Administration Update:

Elise provided an update on COVID 19 State, regional and county metrics.

Carol remarked on the ongoing surge planning efforts. The surge plan will be implemented if there is an increase in the number of COVID cases and a high volume of staff call-outs. Carol shared that inpatient bed capacity and staffing levels are assessed daily and that the top priority is

to keep the Emergency Room and Walk In Clinic staffed with the surge. Carol commended the Island Hospital staff for their exceptional work as we flex schedules daily due to the surge.

Carol briefly commented on the surgery boiler system reporting that the sterilization boiler system went down and is awaiting repair. Carol shared that the OR schedule is being assessed daily and patients are being rescheduled as needed. It is anticipated that the system will be fully functional tomorrow and that they do not anticipate the surgery schedule to be impacted.

Dr. Hogge remarked on a recent message sent to the public regarding where to go for COVID testing, what to do if you test positive for COVID, when to seek medical attention for COVID symptoms and reminded the public to not go the Island Hospital Emergency Department for a COVID test that the Emergency Department is to be used for emergencies.

Julie provided an update on remediation project with Serve Pro. The flood was caused by a pipe bursting in an FMA patient room during freezing temperatures in December. Island Hospital is working with USI on an insurance claim and will seek bids for reconstruction.

Elise remarked on the 2022 Organizational Goals noting the importance of building a solid foundation and provided the objectives for the 1st Quarter 2022:

- Explain who we are – refresh the brand/logo
- Establish our 2022 goals
- Update our Pillars and definitions
- Complete the mission, vision, values process
- Establish routine communication plan internally/externally
- Recast 2022 capital budget for reinvestment in equipment and facilities
- Update the operating budget (if necessary)
- Begin space planning project with a focus on supporting current specialty practices

Elise shared that the draft 2022 Organization Goals will be discussed at the upcoming Finance Committee. Elise anticipates that 2022 Goals and the updated of the Mission, Vision and Values will be presented at the January Regular Board Meeting.

Action Item:

- Add Employee and Provider Engagement Survey Results to organizational objectives

ADJOURNMENT:

There being no further business, Commissioner Tessler called for the meeting to be adjourned at 1:17pm.