

February 8, 2023

The Working Board Meeting of the Board of Commissioners for Island Health was called to order by Commissioner Bogosian at 12:05 pm on February 8th in the Cypress Room of Island Health and via WebEx.

Those present were Commissioners Chip Bogosian, MD; Warren Tessler; Jan Iversen, and Paul Maughan, PhD. Also present were Elise Cutter, CEO; Tammy Needham, DNP, Julie Stewart, CFO, and Deanna Marshall Executive Assistant.

Not Present: Rob Carter, COS, Lynne Lang, PhD, and Dr. Jason Hogge, CMO,

Public Comment:

No Comments

Process Improvement and Project Management

Tammy presented process improvement and project management tools to the Commissioners. The goal of using these tools is to streamline processes and reduce waste with a focus on patient centric practices. Tammy assured the group of her success with projects like these, noting that it will be a good challenge.

Leadership Tools

Elise present tools Island will be using to retain staff and improve the communication throughout the organization. These tools include Stay Interviews and Communication Boards. Through the stay interviews the leaders will see what keeps the individual employee here, any suggestions they may have for any improvements, any questions, and future achievements the employee may have and creating a pathway to achieve their goals. The Communication Board is a tool to communicate hospital news, department news, kudos to staff, suggestions or questions, and etc.

Proposed Time Change- Discussion

The group discussed the change of office for the Chief of Staff. The new Chief of Staff will assume duties in June. Due to her clinical schedule the group may change the meeting time to 7:15am. There was no decision made. Deanna Marshall is to work with the Medical Staff Office Coordinator, Autumn, to find a time that may work for the Commissioners and Medical Staff calendars. This will be discussed at a future meeting once schedules are aligned.

Executive Session:

The executive session began at 1:00pm and ended at 1:36pm to review the performance of a public employee. RCW 42.30.110(1)(g).

Action Item: No Action Items

ADJOURNMENT:

There being no further business, Commissioner Bogosian called for the meeting to be adjourned at 1:36pm.