

February 22, 2024

The Regular Board Meeting of the Board of Commissioners for Island Health was called to order by Commissioner Bogosian at 7:30am on February 22nd in the Cypress Room of Island Health.

A WebEx option was available for the Regular Board Meeting.

Those present were Commissioners Lynne Lang, PhD, Jan Iversen, Paul Maughan, PhD, Warren Tessler and Chip Bogosian, MD. Also present were Elise Cutter, CEO, Julie Norton Stewart, CFO, Jason Hogge, MD, CMO, Rachel Mank, DO, Chief of Staff and Kim Graf, Executive Business Manager.

Public Comment:

No public comments were made.

Introductions:

Dr. Hogge was pleased to introduce Janelle Peranteau, FNP. Janelle recently joined the Island 24th Street Primary Care Clinic as a family medicine provider. Janelle expanded on her personal and professional experience. All in attendance welcomed Janelle to Island Health Medical Staff.

Consent Agenda:

After review and discussion, Commissioner Lang made a motion to approve the Consent Agenda. Commissioner Maughan seconded the motion. Commissioners Lang, Bogosian, Iversen, Tessler and Maughan all voted aye and the motion carried.

Board Quality & Patient Safety

Board Quality & Management Review

No report as monthly meeting is scheduled for February 28, 2024.

Jon Scallon provided a brief update on the recent DNV survey reporting that all previous findings were closed and only four (4) findings were identified during this survey. Elise commented on the positive remarks the DNV surveyors had on the positive patient centered culture and continued process improvements being made throughout the Island Health organization.

Medical Staff Report:

Dr. Mank provided update on the following Medical Staff Committees:

- Quality Assurance Committee
- Emergency Department Committee
- Credentials and Bylaws Committee
- Clinical Ethics Committee
- Department of Medicine

- OB/Peds Committee

Credentials:

After review and discussion, Commissioner Maughan made a motion to approve the Credentials list as presented. Commissioner Iversen seconded the motion. Commissioners Lang, Bogosian, Iversen, Tessler and Maughan all voted aye and the motion carried.

Financial Update:

Commissioner Tessler remarked on two new software applications recently rolled out: Sage Intact financial technology within the Finance Department and DASH market data. Commissioner Lang commended the Finance Department for the implementation of the Sage Intact application.

Julie Stewart reported on the January 2024 financial statements with the Commissioners highlighting the following as significant items:

- ◆ Sustainability Goals – YTD Net Operating Margin of (\$416K) is below target to exceed 2024 goal of \$500K gain. YTD Increase of adjusted patient days over 2023 of 15.6% is above the 2024 goal of 5%. Total days cash on hand of 158 is exceeding 2024 goal of 150 days.
- ◆ Balance Sheet – The hospital collected \$8.4M in cash and paid out \$9.7M, along with a decrease in operating expense per day, operating day's cash on hand increased to 124.1 during the month of January. The current ratio decreased to 5.9 from 6.2.
- ◆ Net Revenue – Net revenue for January was \$9.3M with an actual collection rate of 42%, which is above the budgeted 39%. Outpatient gross revenue as a percentage of total revenue increased to 88.8% from 79.1% in December. Hospital net revenues were below budget 11.1%. Primary Care and Specialty Clinic net revenue was below budget by 11.7%. For the month of January, the operating margin was (4.5%) with a total excess margin of 2.9%.
- ◆ Operating expenses – Total operating expenses for 2024 are 6.3% below budget and 0.8% below 2023. Wages, Salaries and benefits were 2.9% below budget. Supplies were 3.3% below budget. Professional and physician fees were 9.1% above budget. Purchased services were 24.3% below budget. Drug expense was 25.3% below budget. The total number of FTE for 2024 is 540, which is under budget of 575. The Hospital recorded net operating loss for 2024 of (\$416K) versus the budgeted operating gain of \$112K. The excess margin for 2024 is \$272K or 2.9% of net revenue versus budgeted excess margin of \$587K or 5.6% of net revenue.

Resolution 2024-2164 Small Works Roster

After review and discussion, Commissioner Tessler made a motion to approve Island Health joining MRSC Small Works Roster as presented. Commissioner Maughan seconded the motion. Commissioners Lang, Bogosian, Iversen, Tessler and Maughan all voted aye and the motion carried.

Administration Update:

CCO: Provided an overview of the Clinical Excellence outcomes completed in 2023 highlighted were the following:

Advances in Clinical Care:

- In patients using insulin pumps
- Intrauterine ballon tamponade device
- Inpatients boarding within the Emergency Department
- Difficult IV Placement training
- STABLE (Sugar, Temperature, Airway, Blood Pression, Lab work, Emotional support) training for nursing staff within Labor & Delivery

Tammy remarked on the Clinical Excellence focus areas in 2024 for clinical care highlighting the following:

- Blood Sugar Control
- Best Practice for Massive Transfusion Protocol
- TNK for stroke patients
- ICE training for nursing staff
- PCC line training for DI nursing staff
- Therapy services within PACU for total joint patients

New Business:

Barb LeDuc provided an update on the Morale, Wellness & Recognition Committee (MWR) highlighting the following:

- Recipient of the statewide Employee Wellness Zo8 Award for the 8th consecutive year
- Benefits of the MWR Committee for Island Health staff

March Board Calendar

The March Board Calendar was approved as presented.

Executive Session:

Commissioner Bogosian called for an Executive Session to review the performance of a public employee. RCW 42.30.110(1)(g). The session is expected to be thirty (30) minutes in length. At the end of the Executive Session we expect action to be taken and therefore will reconvene.

The Commissioners went into Executive Session at 8:30am.

The Commissioners reconvened at 9:10am

Superintendent Annual Review:

After review, Commissioner Bogosian made a motion to accept the Superintendent Annual Review as presented and to increase the Superintendent annual salary base by 4.0%. Commission Tessler seconded the motion. Commissioners Lang, Bogosian, Iversen, Tessler and Maughan all voted aye and the motion carried.

ADJOURNMENT:

There being no further business, Commissioner Bogosian called for the meeting to be adjourned at 9:14am.

Chip Bogosian, MD President/Commissioner

Jan Iversen, Commissioner

Lynne Lang, PhD, Secretary/Commissioner

Warren Tessler, Commissioner

Paul Maughan, PhD Commissioner