1211 24th Street • Anacortes, WA 98221 • 360.299.1378 • www.islandhealth.org

Charity Care/Financial Assistance Application Form Instructions

This is an application for financial assistance (also known as charity care) at Island Health.

Washington State requires all hospitals to provide financial assistance to people and families who meet certain income requirements. You may qualify for free care or reduced-price care based on your family size and income, even if you have health insurance.

Island Health Financial Assistance Percentage

Household/ Family Size	100% of Federal Poverty Level	200% of Federal Poverty Level	201-250% of Federal Poverty Level	251-300% of Federal Poverty Level
1	$14,580	$29,160	$36,450	$43,740
2	$19,720	$39,440	$49,300	$59,160
3	$24,860	$49,720	$62,150	$74,580
4	$30,000	$60,000	$75,000	$90,000
5	$35,140	$70,280	$87,850	$105,420
6	$40,280	$80,560	$100,700	$120,840
7	$45,420	$90,840	$113,550	$136,260
8	$50,560	$101,120	$126,400	$151,680
Discount if under		100%	75%	50%

For family units of more than 8 members, add $5,140 for each additional member to determine 100% of Federal Poverty Level.

An individual who qualifies for financial assistance will not be required to pay more for emergency medical care and other appropriate hospital-based services than the amount generally billed to individuals who have insurance covering such care

This table is published annually in the Federal Register by the U.S. Department of Health and Human Services. This table is applicable for calendar year 2023. The table is available online at http://aspe.hhs.gov/poverty-guidelines.

What does financial assistance cover? The hospital financial assistance covers appropriate hospital-based services provided by Island Health departments and clinics depending upon your eligibility. Financial assistance may not cover all health care costs, including services provided by other organizations.

If you have questions or need help completing this application: *Patient Accounts Department – 360.299.1378.*
You may obtain help for any reason, including disability and language assistance.

In order for your application to be processed, you must:

☐ **Provide us information about your family**
Fill in the number of family members in your household (family includes people related by birth, marriage, or adoption who live together)

- ☐ **Provide us information about your family's gross monthly income (income before taxes and deductions)**
- ☐ **Provide documentation for family income and declare assets**
- ☐ **Attach additional information if needed**
- ☐ **Sign and date the form**

Note: **You do not have to provide a Social Security number to apply for financial assistance**. If you provide us with your Social Security number it will help speed up processing of your application. Social Security numbers are used to verify information provided to us. If you do not have a Social Security number, please mark "not applicable" or "NA."

Mail or fax completed application with all documentation to: *Island Health "Attention Patient Accounts", 1211 24th Street, Anacortes, WA 98221. Fax 360.299.1369.* Be sure to keep a copy for yourself.

To submit your completed application in person: *Patient Accounts Department at Island Health*
360.299.1378
Monday – Friday 8:00am – 4:30pm

We will notify you of the final determination of eligibility and appeal rights, if applicable, within 14 calendar days of receiving a complete financial assistance application, including documentation of income.

By submitting a financial assistance application, you give your consent for us to make necessary inquiries to confirm financial obligations and information.

We want to help. Please submit your application promptly!
You may receive bills until we receive your information.

Charity Care/Financial Assistance Application Form – confidential

Please fill out all information completely. If it does not apply, write "NA." Attach additional pages if needed.

SCREENING INFORMATION
Do you need an interpreter? ☐ **Yes** ☐ **No** *If Yes, list preferred language:*
Has the patient applied for Medicaid? ☐ **Yes** ☐ **No** *May be required to apply before being considered for financial assistance*
Does the patient receive state public services such as TANF, Basic Food, or WIC? ☐ **Yes** ☐ **No**
Is the patient currently homeless? ☐ **Yes** ☐ **No**
Is the patient's medical care need related to a car accident or work injury? ☐ **Yes** ☐ **No**

PLEASE NOTE

- We cannot guarantee that you will qualify for financial assistance, even if you apply.
- Once you send in your application, we may check all the information and may ask for additional information or proof of income.
- Within 14 calendar days after we receive your completed application and documentation, we will notify you if you qualify for assistance.

PATIENT AND APPLICANT INFORMATION

Patient first name	Patient middle name		Patient last name
☐ Male ☐ Female ☐ Other (may specify ______________)	Birth Date		Patient Social Security Number (optional*)
Person Responsible for Paying Bill	Relationship to Patient	Birth Date	Social Security Number (optional*)
Mailing Address ______________________________ ______________________________ City State Zip Code			Main contact number(s) ( ) ________________ ( ) ________________ Email Address: ______________________

Employment status of person responsible for paying bill
☐ **Employed** (date of hire: ____________________) ☐ **Unemployed** (how long unemployed:________________________)
☐ **Self-Employed** ☐ **Student** ☐ **Disabled** ☐ **Retired** ☐ **Other** (______________________)

FAMILY INFORMATION

List family members in your household, including you. "Family" includes people related by birth, marriage, or adoption who live together. **FAMILY SIZE** ____________ *Attach additional page if needed*

Name	Date of Birth	Relationship to Patient	If 18 years old or older: Employer(s) name or source of income	If 18 years old or older: Total gross monthly income (before taxes):	Also applying for financial assistance?
					Yes / No
					Yes / No
					Yes / No
					Yes / No

All adult family members' income must be disclosed. Sources of income include, for example:
- Wages - Unemployment - Self-employment - Worker's compensation - Disability - SSI - Child/spousal support
- Work study programs (students) - Pension - Retirement account distributions - Other (*please explain*______________)

Charity Care/Financial Assistance Application Form – confidential

ISLAND HEALTH

INCOME INFORMATION

***REMEMBER**: You must include proof of income with your application.*

You must provide information on your family's income. Income verification is required to determine financial assistance.
All family members 18 years old or older must disclose their income. If you cannot provide documentation, you may submit a written signed statement describing your income. Please provide proof for every identified source of income.
Examples of proof of income include:

- A "W-2" withholding statement; or
- Current pay stubs (*3 months*); or
- Last year's income tax return, including schedules if applicable; or
- Written, signed statements from employers or others; or
- Approval/denial of eligibility for Medicaid and/or state-funded medical assistance; or
- Approval/denial of eligibility for unemployment compensation.

If you have no proof of income or no income, please attach an additional page with an explanation.

ASSET INFORMATION

This information may be used if your income is above 200% of the Federal Poverty Guidelines.

Current checking account balance $______________________________ Current savings account balance $______________________________	Does your family have these other assets? **Please check all that apply** ☐ Stocks ☐ Bonds ☐ 401K ☐ Health Savings Account(s) ☐ Trust(s) ☐ Property (excluding primary residence) ☐ Own a business

ADDITIONAL INFORMATION

Please attach an additional page if there is other information about your current financial situation that you would like us to know, such as a financial hardship, excessive medical expenses, seasonal or temporary income, or personal loss.

PATIENT AGREEMENT

I understand that Island Hospital may verify information by reviewing credit information and obtaining information from other sources to assist in determining eligibility for financial assistance or payment plans.

I affirm that the above information is true and correct to the best of my knowledge. I understand if the financial information I give is determined to be false, the result may be denial of financial assistance, and I may be responsible for and expected to pay for services provided.

____ ____________________________

Signature of Person Applying Date