

March 23, 2020

The Working Board Meeting of the Board of Commissioners for Island Hospital was called to order by Commissioner Tessler at 12:00 pm on March 11<sup>th</sup> in the Cypress Room of Island Hospital.

Those present were Commissioners Jan Iversen; Chip Bogosian, MD and Lynne Lang, PhD. Also present were Charles Hall, MSN, CEO; Elise Cutter, CFO; Carolyn Pape, CHRO; Denise Jones, MSN CPCE; Dr. Rob Rieger, COS; Dr. Rob Carter, COS Select; Ann Raish, Interim COO, Mayor Laurie Gere and Kim Graf, Executive Assistant.

Via WebEx: Commissioner Tessler, Commissioner Maughan, Dr. Robert Prins, CMO, and Briana Alzola, Anacortes American

### **Island Hospital COVID 19 Response:**

Charles Hall reviewed the ongoing COVID 19 pandemic and highlighted the following:

- What is the Coronavirus?
- How does it spread?
- World overview
- Reviewed the WSHA data on positive COVID 19 cases within our region and Skagit County
- Reviewed predictive tools to anticipate the surge and reduction of the virus
- Reviewed Island Hospital responses:
  - Cancellations of elective procedures and reduction of services
- Reviewed the viability of Island Hospital during the pandemic and during recovery

Ann Raish reported on the Emergency Operations Center (EOC) and stand up of the Emergency Operations Committee.

- Ann reviewed the Island Hospital operational response highlighting the following:
  - Reviewed the methods to reduce exposure
  - Developed alternate sites of care (Respiratory Clinic, Expanded Call Center, Mobile Screening station)
- Reviewed the Island Hospital Surge Plan
- Reviewed the resource management for test kits and supplies
- Reviewed Island Hospital's ability to begin COVID 19 within the next few weeks
- Internal and External Communication strategies
- Briefly discussed HR concerns, use of alternative facilities and return to work protocol

Elise Cutter reviewed the financial impact of the COVID 19 epidemic on Island Hospital and the organizational recover strategy. Elise highlighted the following:

- Reviewed current cash flow and upcoming reduction of revenue
- Briefly discussed possible increase in Live of Credit
- Reviewed potential Federal and State assistance
- Reviewed the slow ramp up and rebuilding of services

Mayor Gere commended Island Hospital on their proactive approach to addressing the COVID-19 epidemic and for realistically recognizing the financial impact the pandemic will have on Island Hospital.

Commissioner Iversen commended Island Hospital for the open communications with the community.

Charles thanked the Senior Leadership Team and the physician leaders for their efforts and input during this challenging time.

**Action Items:**

No Action Items to Report

**ADJOURNMENT:**

There being no further business, Commissioner Tessler called for the meeting to be adjourned at 1:11 p.m.

Next Working Board Meeting: Wednesday, April 15th @ 12 noon in Cypress Room of Island Hospital.