

January 26, 2022

The Regular Board Meeting of the Board of Commissioners for Island Hospital was called to order by Commissioner Iversen at 1:00 pm on January 26th in the Cypress Room of Island Hospital.

Due to the ongoing COVID 19 Pandemic a WebEx option was available for the Regular Board Meeting. .

Those present were Commissioners Warren Tessler; Jan Iversen, Lynne Lang, PhD, Paul Maughan, PhD and Chip Bogosian, MD. Also present were Elise Cutter, CEO; Dr. Rob Rieger, COS, Carol Northup, RN CNO, Julie Norton Stewart, CFO; Kim Graf, Executive Business Partner and Briana Alzola, Anacortes American.

Not present: Jason Hogge, MD CMO

Public Comment:

No Public Comments were made

Action Items Completed:

The following ACTION Items have been completed:

- Letter to Ann Meyers
- Letter to Birth Center

Board of Commission Slate:

Commissioner Tessler presented the 2022 Board of Commissioner Officer Slate:

President: Jan Iversen

Secretary: Armen “Chip” Bogosian

Election of Officers:

After discussion, Commissioner Lang made a motion to approve the 2022 Board of Commissioner Officer Slate as presented. Commissioner Iversen seconded the motion. Commissioner Tessler sustained from the vote. Commissioners Bogosian, Iversen, Lang and Maughan all voted aye and the motion carried.

CONSENT AGENDA:

After review and discussion, Commissioner Bogosian made a motion to approve the Consent Agenda as presented. Commissioner Lang seconded the motion. Commissioners Bogosian, Iversen, Lang, Tessler and Maughan all voted aye and the motion carried.

BOARD QUALITY & PATIENT SAFETY REPORT

Medical Staff Meeting Summaries:

Dr. Carter provided brief updates on the following Medical Staff Committees:

- ED Committee
- Credentials Committee
- Clinical Ethics
- Department of Medicine

Credentials:

After review and discussion, Commissioner Maughan made a motion to approve the Credentials list as presented. Commissioner Lang seconded the motion. Commissioners Bogosian, Iversen, Lang, Tessler and Maughan all voted aye and the motion carried.

Quality Management Oversight Committee:

Anita McCoy provided an update on the following:

- Licensure or Certification for NIAHO standards as related to human resources:
 - Professional Scope within Individual Job Descriptions
 - Variance from Core Staffing with regards to the 2022 Staffing Plan and Guidelines
 - CME Compliance and Annual Education
 - Staff Performance Evaluations
 - Critical/Pertinent Process Audits for Personal Protective Equipment & Tissue Procurement

Recognition:

Elise Cutter recognized Dr. Susanne Wilhelm for her eleven (11) years of service with Island Health and the communities we serve. Dr. Wilhelm will be retiring at the end of the month. Elise shared some Press Ganey patient comments received for Dr. Wilhelm all highlighted her commitment and compassionate care delivered to each and every patient. Dr. Carter expressed his appreciation and well wishes for a wonderful retirement.

Financial Update:

The January Finance Committee meeting has been rescheduled for Monday, February 7th. The End of Year Report for 2021 and the January financial report will be provided at the February 9th Working Board Meeting.

Administration Update:

Elise Cutter commented on new employees in January 2022 and COVID Metrics for State and County. Elise shared that Skagit County has reported that the County peaked with the Omicron variant on January 11th and are beginning to see a decline in cases.

Carol Northup remarked on Proclamation 20-24.3. Commenting on the ongoing weekly review of the surgical cases and procedures by the Surgical Steering Committee to ensure that Proclamation criteria are being met. All cases that do not meet Proclamation criteria are considered non-urgent and have been delayed and rescheduled after February 17, 2022.

Dr. Carter noted that based on bed availability and ongoing staffing challenges due to COVID - 19 pandemic, additional surgical cases or procedures may be cancelled or delayed in or to ensure adequate staffing in the hospital.

Julie Stewart provided an update on the facility space restoration needed due to the flood in December 2021 and remarked on Kronos system sharing that the system is back up and data input has begun. Reconciliation will begin once data entry is completed.

Elise presented the revised organization chart remarking on the various changes made to the chart.

Elise remarked on the process for revising the organization's Mission Vision Values and the draft 2022 Organization Goals. There was a brief discussion of the campus space plan and a review of the objectives of the project.

New Business:

IHF: Janie Crane, Foundation Director, provided updates on 2021 fundraising efforts, new 2022 fundraising trends seen with donors, and recapped the 2021 donor portrait sharing that there were a total of 787 donors with 198 being new donors.

Community Relations & Marketing: Laura Moroney, Director Marketing and Community Relations, was delighted to share that today Island Hospital is now recognized as Island Health. Laura provided a demonstration of the new Island Health website which launched, today, January 26th. Elise commended the entire Community Relations Team for their efforts with the refresh brand project and for their work to design and launch the new website. Thank you!

February Board Calendar: February Board Calendar was approved as presented with the addition of the Strategy Meetings on February 3rd and 4th.

Action Item:

- Adjust Outlook Finance Committee Meeting for February.

ADJOURNMENT:

There being no further business, Commissioner Iversen called for the meeting to be adjourned at 2:49pm.

Jan Iversen President/Commissioner

Chip Bogosian, MD Secretary/Commissioner

Paul Maughan, PhD Commissioner

Warren Tessler Commissioner

Lynne Lang, PhD, Commissioner